

Proforma to be submitted to PPMC by author(s) for forwarding Full paper for presentation to the National /International Seminar /Symposia/ Conference etc.

Date _____

To

The Special Officer

Project Planning and Monitoring Cell

University of Horticultural Sciences,

Bagalkote

Subject : Submission of Full paper for presentation to the national/international seminar/symposia/conference etc.

Sir,

I/we are/ am enclosing herewith an Full paper entitled “_____” with a request that the permission may kindly be granted for submission of the same in the “_____” national / international seminar / symposia / conference / others (to specify).

| Sl.No. | Item | Particulars |
|--------|---|-------------|
| 1. | The article/paper/manuscript is based on bona fide research and/or miscellaneous observations conducted in the Institute and are related to mandated activities as per details below. | |
| 2. | Project title : Project Ref No.: Type of project : Institute project/Externally funded/ Contract research/M.Sc./PhD research/ any other scheme | |
| 3. | Date/Location/Venue of the symposium/seminar/conference etc. to be organized | |
| 4. | Dead line/last date of submission of abstract and full paper to the organizers | |
| 5. | Name of the society/organization | |
| 6. | Cost of travel/boarding & lodging/fee including registration fee borne by UHSB/ organizer/self | |
| 7. | The sequence in which the authors' names appear has been decided by consensus. | |
| 8. | Whether care has been taken that the publication will not leave to premature discloser in case filing of patent is envisaged | Yes/No |

| | | |
|-----|--|--------|
| 9. | Whether the issue of plagiarism has been taken care of | Yes/No |
| 10. | Whether all minimum requirements including format, introduction, body, conclusion, works cited page, conventions' (grammar and spelling) etc. for submission of manuscript have been taken care of | Yes/No |
| 11. | Whether the Full paper discussed at the Division level and comments/suggestions offered have been incorporated and date of review entered in a register | Yes/No |
| 12 | <p>I, Dr / Mr / Smt / Ms.....certify that: i) The data/results/schemes/ideas given in the abstract/paper is based entirely on the work of my/our research work and need not necessarily represent the views of the Institute/UHSB; and ii) Due credit of authorship has been given to each contributor of the abstract/paper.</p> <p>(Signature with name and designation of Corresponding Author)</p> | |
| 13 | (Signature of available Co-authors, if any) | |
| 14 | <p>Recommended and forwarded by the Head of Department / Station</p> <p>Signature</p> | |
| 15 | <p>Approval of the Head of the Institute (Director/Dean)</p> <p>Signature</p> | |
| 16 | <p>Approval of the Director Research (Staff Research) / Dean PGS (PG Research)</p> <p>Signature</p> | |
| | Forwarded to PPMC | |
| | <p>PPMC Reference No.</p> <p>Signature of Special Officer PPMC</p> | |